

Law Office of Evan L. Loeffler PLLC

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UNLAWFUL DETAINER COVER SHEET

To: The Law Office of Evan L. Loeffler PLLC

Please initiate legal proceedings against the following named tenant or tenants:

Name of tenant(s): _____

Address of the subject premises is: _____

Phone number of tenant: _____

Birthday of tenant(s): _____

Social Security number of tenant(s): _____

Is the tenant in the military? Yes No

It will make processing the case faster by providing this data.

Legal owner of the subject premises is: _____

Is the property a security building? Yes No Security code: _____

Contact regarding this matter is: _____

Billing address: _____

Phone: _____

Fax: _____

E-mail: _____

The following documents are attached or enclosed for your review:

- Lease or rental agreement
- Notice (3-day, 10-day, 20-day)
- Payment history (only if this case is based on failure to pay rent)
- Notice of lease changes
- Correspondence from tenant (please indicate how many pages): _____

Additional information or instructions:

I authorize the Law Office of Evan L. Loeffler PLLC to commence legal proceedings against this tenant. I certify that I am an agent of the owner of the rental property and authorized to enter into a business relationship with the Law Office of Evan L. Loeffler PLLC on behalf of the owner.

Date: _____

Signed: _____
(print name) _____